



## Request for Services

Return completed form to  
Greater Grandville Chamber of Commerce  
Mail to: PO Box 175, Grandville, MI 49468-0175  
Fax it to: 616.531.8896  
Call the Chamber at: 616.531.8890

**Available to Members Only**  
Please allow two weeks to process all requests for event services.

PLEASE PRINT CLEARLY OR TYPE

Greater Grandville Chamber Member : Yes \_\_\_\_\_ No \_\_\_\_\_ If No, please call the Chamber office at 616-531-8890

### Company Contact Information

Contact Name	Date	
Company Name		
Company Address		
City	State	Zip Code
Company Phone	Additional Contact Number	Company Fax
Contact Email		

### Event Information

**Type of Event:** Grand Opening \_\_\_ Ribbon Cutting \_\_\_ Anniversary Celebration \_\_\_ Other \_\_\_\_\_  
**Date of Event:** \_\_\_\_\_ **Time of Entire Event:** \_\_\_\_\_ **Time of Ribbon Cutting:** \_\_\_\_\_  
 Special information regarding the event? \_\_\_\_\_  
 Directions to the event: \_\_\_\_\_

**The Greater Grandville Chamber will provide the following free to our members:**

- Ribbon and scissors
- Event added to Calendar of Events
- Chamber Executive Director & City Official (Mayor when available)
- Chamber Board Members & Ambassadors to welcome your guest (during normal business hours only)

### Additional Services Available - Cost \$50

**FREE to members with consecutive membership of 3 years or more.**

1. Event's e-mail invite to ALL members in surrounding area.
2. Mailing labels provided for member business to invite to Greater Grandville Chamber Members and their Representatives.
3. Plaque with your logo/date and description of event - presented to you on day of celebration
4. A CD of pictures taken by the Chamber at your event.
5. Photo and contact information in the Chamber Newsletter.

*The Greater Grandville Chamber does not provide services related to catering, nor related to providing beverages or alcohol.*  
**All fees for membership and service must be paid prior to the event either by check, MasterCard or Visa.**